



Committee /Event Task & Status Form

Date: _____

Tasks Identified (please note if items are planned or completed) _____

Issues or Obstacles _____

Current Expense Status (please remember to keep receipts for reimbursement) : _____

Committee Status: (please circle one)

On Target

Getting Closer (could use some help)

Possible Show stopper-help!

In order to accurately provide status, please submit status report to PTA President no later than the Tuesday prior to the regularly scheduled PTA Membership Meeting. Status forms can be sent through school with your child.